



# Wesley Kindergarten Enrichment Program



## 2012-2013 Registration



**OPEN REGISTRATION FOR  
NEW FAMILIES WILL BEGIN  
FEBRUARY 6, 2012**

Registration for current Wesley families will  
begin January 3, 2012



*Wesley Kindergarten Enrichment Program  
provides an outstanding and intriguing  
educationally enriched program for  
District #34 Kindergartners*



### \*\*\*MANY SCHEDULE OPTIONS\*\*\*



8:45 a.m. – 12:45 p.m. & 3:30 p.m. – 6:00 p.m.

8:45 a.m. – 12:45 p.m.

3:30 p.m. – 6:00 p.m.

11:30 a.m. - 6:00 p.m.

11:30 a.m. - 3:30 p.m.



ALSO 6:45 a.m. - 8:55 a.m. IF NEEDED FOR ALL OF THE ABOVE OPTIONS

### **FOR MORE INFORMATION**

CALL JENNIFER QUINTAS, SCHOOL AGE DIRECTOR @ 1-847-729-0184

## **2012-2013 Wesley Kindergarten Enrichment Program**

Wesley Child Care Center offers a great supplemental kindergarten program for children enrolled in Glenview District #34 Kindergarten. Whether your child is in A.M. or P.M. Kindergarten, Wesley can provide a program to extend and enrich his/her kindergarten day.

### **Location:**

Wesley Kindergarten Enrichment Program will be held at Pleasant Ridge School, a Glenview District #34 School, located at 1730 Sunset Ridge Road.

### **Hours:**

Wesley can provide programming for Kindergartners from 6:45 a.m. – 6:00 p.m. depending on your child's District #34 school schedule and your personal needs. See Schedule & Fee Options page.

### **Before School Program:**

The Before School Program operates from 6:45 a.m. – 8:55 a.m.

### **For P.M. District Kindergartners who need Before School Care:**

Wesley runs a Before School Program at the Wesley Kindergarten Enrichment site at Pleasant Ridge School.

### **For A.M. District Kindergartners who need Before School Care:**

Wesley runs a Before School Program at your child's District #34 home school, Henking, Lyon, or Westbrook.

***We encourage interested families to register for the Wesley Kindergarten Enrichment Program as soon as possible, as spaces is limited. Open enrollment for new Wesley families begins February 6, 2012.***

Families must register based on District #34's selection of A.M. or P.M. Kindergarten. District #34 Kindergarten Registration is February 16, 2012. Wesley provides a program for both A.M. and P.M. Kindergartners.



### **Program Overview:**

Kindergartners have so much to learn and at Wesley we believe children learn best through play & social interaction. Children engage in fun and interesting activities to meet the individual physical, emotional, and educational needs of each child. Activities are planned through weekly themes. Themes may include Dinosaurs, authors such as Eric Carle, The Solar System, Native Americans, Shapes & Colors, Insects, The Alphabet, and Our Neighborhood. Daily activities focus on reinforcing kindergarten skills through all areas of the curriculum. Large group activities are alternated with free play through our child-friendly learning centers. Learning centers include writing, science & math, computer, art, dramatic play, games, listening, reading, sensory, and a block area. Outside and/or gym time is also incorporated into each day.



**Teachers:**

Each classroom is staffed with a Teacher and a Teacher's Assistant. Our teachers hold a 2 or 4 year elementary education, early childhood education, or related degree. Our assistants have previous child-related experience and education. Each program has a maximum daily class-size of 20 per day. Our enthusiastic teachers & assistants provide children with a safe and caring learning environment.



**Tuition:**

See attached 2012-2013-fee schedule. Bills are handed out each Monday. Tuition payment is due by Wednesday of each week for the current week. Checks, Money Orders, and Credit Cards accepted.



**Meals:**

Lunch will be provided by District #34's Food Service. The fee for lunch is included in your tuition. Four lunch choices are offered daily. Dependent upon your child's schedule; a nutritious breakfast, morning and afternoon snack are also provided and included in your tuition.



**Transportation:**

Kindergartners will be bussed to and from Wesley's Kindergarten Enrichment Program by District #34's contracted busses. Please note: if you attend Wesley Kdg part-time (meaning not everyday), the school district may not allow a child to ride two different routes. Bus service registration is done through your child's home school. Families may be required to pay the District #34 bus fee. For further bussing information, contact the District #34 Administration Office at 1-847-998-5000.



**Dayz Off Camp Program:**

Wesley offers our kindergarten families a Dayz Off Camp Program for all children on days when District #34 Schools are not in session including winter and spring break. Kindergartners participate in a variety of interesting and challenging activities. Exciting fun-filled fieldtrips may also be scheduled. This program is located at Wesley’s mainsite; 727 Harlem Avenue in Glenview.

**There is no additional charge for the Days Off Camp for \*full-time children.**

\*Full-time children are those children who attend:

M-F 8:45-12:45 & 3:30-6, or 11:30 –6(also including 6:45-8:45 if needed)/M-F 6:45-8:45 & 8:45-1 OR M-F 6:45-8:55 & 11:30-3:30. Children NOT registered for full time but are regularly scheduled for **6 or more hours** per day are required to pay an additional fee of \$10 per day if you attend a “Dayz off Program” on your scheduled day and \$30 if you attend a “Dayz off Program” on a on your non-scheduled day. Children NOT registered for full time and our scheduled for **less than 6** hours per day are required to pay an additional fee of \$20 per day if you attend a “Dayz off Program” on your scheduled day and \$30 if you attend a “Dayz off Program” on a on your non-scheduled day.

**Questions:**

If you have any questions, please call our School Age Program Director, Jennifer Quintas, at our main office at 1-847-729-0184.

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**HOW TO REGISTER**

To register for Wesley Kindergarten Enrichment Program please: fill out the attached pre-registration form and return it with a non-refundable registration fee of \$75 along with a deposit equal to one week’s deposit tuition made payable to Wesley Child Care Center. This tuition will be applied to the last week of Wesley Kindergarten. Mail completed registration form and payment to 727 Harlem Avenue, Glenview, Illinois 60025. Deposits are refundable until May 1, 2012.

**REGISTER EARLY!**

**The Wesley Kindergarten Enrichment Program has a capacity of 20 children per day per class.**



***Schedule Options for:***  
**Wesley Kindergarten Enrichment Program**

◆ If your child is a **District #34 A.M. Kindergartner**, his/her typical schedule would be:

**6:45-8:55** *(if needed)* Wesley Before School Program at your child's home school (Henking, Lyon, or Westbrook).

And/Or

**8:55-11:30** District #34 A.M. Kindergarten at your child's home school (Henking, Lyon, or Westbrook).

And

**11:30-3:30 OR 11:30 - 6:00** Bus to Wesley Kindergarten Enrichment Program at Pleasant Ridge School

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◆ If your child is a **District #34 P.M. Kindergartner**, his/her typical schedule would be:

**6:45-8:45** *(if needed)* Wesley Before School Program located at Wesley's Kindergarten Enrichment Program site at Pleasant Ridge School

And/Or

**8:45-12:45** Wesley Kindergarten Enrichment Program at Pleasant Ridge School

**12:45-3:30** Bus to District #34 P.M. Kindergarten at your child's home school (Henking, Lyon, or Westbrook).

And if needed

**3:30-6:00** *(if needed)* **Stay at District #34 home school (Henking, Lyon, or Westbrook) for the Wesley After School Program**



**P.M. Wesley Kindergarten Enrichment Program**  
**Schedule**

11:30 a.m. – 6:00 p.m.

6:45 – 8:55	Morning Program at home school (if needed)
8:55- 11:30	District #34 Kindergarten at Home School
11:30	Dismissal from Dist. Kdg, bus to Wesley Kdg
11:45	Arrival
12:00	Calendar, Weather, News
12:20	Lunch (approx. time)
12:45	Bathrooms
1:00-1:15	Quiet Book Time/Journals
1:15-2:00	Circle Time (Lesson/Group Activity)
2:00-2:50	Centers/Art
2:55 -3:20	Mini Circle Activities: Weekly Reader/Math/Writers Workshop/Etc.
3:30 – 4:00	Snack/Centers
4:00 – 5:00	Outside &/or Inside Gym Time (Organized & Free Play Activities)
5:00-6:00	Centers (books, coloring, games, computers)



A.M. Wesley Kindergarten Enrichment Program Schedule  
6:45 - 8:45 a.m., 8:45 a.m. – 12:45 p.m. & 3:30 – 6:00 p.m.

**6:45 – 8:45 (If Needed) Morning Program at Wesley Kdg Site**

**8:45 – 9:00 Arrival/Coloring, Books, and Computers**

**9:00 -9:45 Circle Time(Lesson & Group Activity)**

***\*\*\*We do ask that all children arrive by 9:00 a.m. so that they can participate in the lesson/activity\*\*\****

**9:45 – 10:45 Centers/Art/A.M. Snack**

**10:45 - 11:10 Circle Time: Weekly Reader, Math, Writer's Workshop, Etc.**

**11:15 – 11:30 Outside Playtime (inside if inclement weather)  
Fri – Show and share, Friday Folders, Etc.**

**11:45 – 12:15 Lunch**

**12:15 – 12:40 Bathrooms & Prepare for Dismissal**

**12:40 Dismissal from Wesley, Bus to Dist. Kdg. Class**

**1:00 – 3:30 District #34 Kindergarten Class at Home School**

**3:30 Dismissal from District #34 Kindergarten**

**3:30-6:00 (If Needed) AFTERSCHOOL PROGRAM AT  
DISTRICT HOME SCHOOL (HENKING, LYON, OR WESTBROOK)**

**3:30-4:15 Arrival/Outside Playground Time**

**4:15 – 4:40 Bathrooms and P.M. Snack**

**4:40 – 5:30 Art and/or Gym Activities**

**5:30 – 6:00 Coloring, games, legos, free time**

**SCHEDULE OPTIONS & WEEKLY TUITION FEES EFFECTIVE SCHOOL YEAR 2012-2013**

**▶ KDG Tuition A:**

**District #34 A.M. Kindergartners who attend Wesley 11:30 A.M. - 6:00 P.M.**

5 days	\$229.00 per week
4 days	\$197.00
3 days	\$165.00
2 days	\$132.00

**▶ KDG Tuition B:**

**District #34 A.M. Kindergartners who attend Wesley 6:45-8:55 A.M. & 11:30-6:00 P.M.**

5 days	\$271.00 per week
4 days	\$239.00
3 days	\$207.00
2 days	\$175.00

**▶ KDG Tuition C:**

**District #34 P.M. Kindergartners who attend Wesley 8:45 A.M.-12:45 P.M. & 3:30-6:00 P.M.**

5 days	\$229.00 per week
4 days	\$197.00
3 days	\$165.00
2 days	\$132.00

**▶ KDG Tuition D:**

**District #34 P.M. Kindergartners who attend  
Wesley 6:45-8:45 A.M. & 8:45 A.M.-12:45 P.M. & 3:30-6:00 P.M.**

5 days	\$271.00 per week
4 days	\$239.00
3 days	\$207.00
2 days	\$175.00

**▶ KDG Tuition E:**

**District #34 P.M. Kindergartners who attend Wesley 8:45 A.M.-12:45 P.M. ONLY.**

5 days	\$190.00 per week
4 days	\$158.00
3 days	\$126.00
2 days	\$96.00

**▶ KDG Tuition F:**

**District #34 P.M. Kindergartners who attend Wesley 6:45-8:45 A.M. & 8:45 A.M. -12:45 P.M.**

5 days	\$229.00 per week
4 days	\$197.00
3 days	\$165.00
2 days	\$132.00

**▶ KDG Tuition G:**

**District #34 P.M. Kindergartners who attend Wesley 3:30-6:00 P.M. ONLY.**

5 days	\$114.00 per week
4 days	\$94.00
3 days	\$80.00
2 days	\$70.00

**▶ KDG Tuition H:**

**District #34 A.M. Kindergartners who attend Wesley 11:30 A.M.-3:30 P.M. ONLY.**

5 days	\$190.00 per week
4 days	\$158.00
3 days	\$126.00
2 days	\$96.00

**▶ KDG Tuition I:**

**District 34 A.M. KDG who attend Wesley 6:45-8:55 A.M. & 11:30 A.M. -3:30 P.M.**

5 days	\$229.00 per week
4 days	\$197.00
3 days	\$165.00
2 days	\$132.00

## ADDITIONAL FEES

**New & Returning Child Registration Fee** \$75.00

### **DAYS OFF PROGRAM KINDERGARTEN**

Kindergarten: **There is no additional charge for the Dayz Off Camp for \*full-time children.**

\*Full-time children are those children who attend:

M-F 8:45-12:45 & 3:30-6 or 11:30 –6(also including 6:45-8:55 if needed)/M-F 6:45-8:45 & 8:45-12:45 or 6:45-8:55 & 11:30-3:30

Children NOT registered for full time but are regularly scheduled for **6 or more hours** per day are required to pay an additional fee of \$10 per day if you attend a “Dayz off Program” on your scheduled day and \$30 if you attend a “Dayz off Program” on a on your non-scheduled day.

Children NOT registered for full time and our scheduled for **less than 6** hours per day are required to pay an additional fee of \$20 per day if you attend a “Dayz off Program” on your scheduled day and \$30 if you attend a “Dayz off Program” on a on your non-scheduled day.

### **DAYS OFF PROGRAM GRADES 1-5**

Grades 1- 5: \$58.00 per day. Pre-registration is required.

#### **Tuition**

Invoices are handed out each Monday for Preschool, Kindergarten, and Camp. Invoices are handed out the 1<sup>st</sup> of the month for Before/After School grades 1-5. This will include the tuition for the current week/month and payments from the previous week/month. Tuition is due each Wednesday by 6 p.m. for the current week’s tuition for Preschool and Kindergarten. Tuition is due the 5<sup>th</sup> of the month for Before/After School grades 1-5. Regular Kindergarten tuition is due each week; including Dist. 34 winter and spring break (we run our programs during this time). Payments may be delivered to the locked box outside the Wesley office or mailed to the main office, 727 Harlem Glenview, IL, 60025. A \$10.00 late fee will be applied to your account if payment is not received on time. For security reasons, payments will only be accepted at the Wesley main office.

**Checks, Money Orders, Cashier’s Checks, and Credit Cards Accepted.**

#### **Tuition Deposit**

A tuition deposit equal to one week’s tuition for kindergarten, preschool, and camp, and one month’s for Before & After School Grades 1- 5 is taken at the time of pre-enrollment and will be applied to the last week for or last full month of the Program. **One month’s notice is necessary should your child drop from the program so this deposit can be credited to your account.** If a one-month’s notice is not given, your deposit will be forfeited and it may not be used towards your child’s account balance. Deposits are credited to your child’s last full week for Kindergarten or last full month (May) of Before & After School Care grades 1-5.

#### **Late Pick Up Fee**

There is a \$15 charge per fifteen-minute interval for late arriving parents. Three late pick-ups from the program may result in dismissal.

#### **Late Payment Fee**

A \$10 charge will be assessed to your account if payment is not received on the Monday of each week for the kindergarten preschool, and camp program, or by the 5<sup>th</sup> of the month for Before & After School program. Bills will not be given. Receipt of payment will be given out by Friday of each week for Kindergartners or the 15<sup>th</sup> of the month for Before & After School Program.

#### **Return Check Fee**

A \$25 charge will be assessed to your account for checks returned for non-sufficient funds, “NSF”.

#### **2<sup>nd</sup> Child Rate**

The first child is the youngest child; the second child is the older child and receives a 10% discount as indicated.

#### **Vacation Rates**

Kindergarten families may take up to 2 weeks vacation per regular school year and pay ½ their regular tuition for each of those weeks.

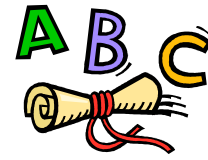
Checks should be made payable to Wesley Child Care Center. (Wesley does not accept cash for your protection and ours). Payment may be mailed to the Wesley office at 727 Harlem Avenue, Glenview, IL 60025 or can be placed in the box marked “Check Box”, which is located on the wall outside the Wesley office door. To enable us to process tuition payments more efficiently, **please indicate your child’s first and last name in the memo portion of the checks.** If you have more than one child in our program and wish to pay on one check, please write each child’s name and how much money you would like towards each child. If you have any questions regarding your school age account, please call Jennifer Quintas at 847-729-0184. **To make credit card payments, please call our accounting coordinator at 847-729-0184 - 8:00 a.m. – 2:00 p.m.**

## 2012-2013 Wesley Kindergarten Enrichment Pre-Registration

Secure your spot in the Wesley Kindergarten Enrichment Program by completing the pre-registration form below and return it with a non-refundable registration fee of \$75 and a deposit equal to one week's tuition made payable to Wesley Child Care Center.

Deposits are refundable until May 1, 2012.

**Registration form must be turned in or mailed to:**  
**Wesley Child Care, Attn: JENNIFER QUINTAS-KDG**  
**727 Harlem Avenue, Glenview, IL 60025**



**CHILD'S NAME** (First) \_\_\_\_\_  
(Last) \_\_\_\_\_

**Parent #1 Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Home Ph#** \_\_\_\_\_ **Work Ph#** \_\_\_\_\_

**Cell Ph#** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Parent #2 Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Home Ph#** \_\_\_\_\_ **Work Ph#** \_\_\_\_\_

**Cell Ph#** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**My child will be enrolled in District #34 at:** (circle one) **Henking Lyon Westbrook**  
\_\_\_\_\_ **A.M. DIST #34 Kindergarten** \_\_\_\_\_ **P.M. DIST. #34 Kindergarten**  
\_\_\_\_\_ **ALL-DAY DIST #34 Kindergarten** (Children enrolled in the EIK KDG. program)  
\_\_\_\_\_ **UNKNOWN AT THIS TIME** (if unknown, please call as soon as you know)

### Enrollment Options (check one):

\_\_\_\_\_ 5 days/ wk, \_\_\_\_\_ 4 days/ wk, \_\_\_\_\_ 3 days/ wk, \_\_\_\_\_ 2 days/ wk

◆ **Schedule Option:** (circle one) **A B C D E F G H I = Tuition Fee: \$** \_\_\_\_\_

◆ **Please circle the days in which you need care:**

**Mon.      Tues.      Wed.      Thurs.      Fri.**

◆ **Deposit & Registration Fee Enclosed:**

**Weekly Tuition Fee \$** \_\_\_\_\_ **+ Reg. Fee \$75.00 = \$** \_\_\_\_\_

**CHECK #** \_\_\_\_\_ **TO PAY BY CREDIT CARD CALL 1-847-729-0184**

**\*\*\*Please enroll my child in Wesley Kindergarten Enrichment Program.\*\*\***

**I have enclosed the required non-refundable registration fee & a deposit equal to one week's tuition, which will be applied to the last week of Wesley Kindergarten.** I understand the enrollment for this program is based on first come, first served, with a limited enrollment. I am aware that District 34 determines my child's A.M. or P.M. section. **Deposits are refundable until May 1, 2012.** I understand that once starting the program, if I wish to withdrawal my child from the program, a one-month's notice is required. I understand if a one-month's notice is not given, my deposit is forfeited and may not be used towards my outstanding balance.

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*Please note: Those who are not accepted will be notified and will receive a complete refund.*

January 3, 2012

Dear Current Wesley Families:

Do you have a child who will be starting District #34 Kindergarten in fall? Attached is the information and registration form for the Wesley Kindergarten Enrichment Program 2012-2013 School Year. Current Wesley families have priority to sign up for this program up until February 6, 2012. Open enrollment for new families begins February 6, 2012 and spaces are limited. If you are in need and interested in signing up for The Wesley Kindergarten Enrichment Program for the 2012-2013 school year, please fill out the pre-registration form and submit form, registration and deposit fee to the Wesley main office at 727 Harlem Ave. by February 6, 2012.

Please read the material carefully. Should you have any questions, please feel free to call me at 1-847-729-0184.

**PLEASE NOTE:** District #34 Kindergarten Registration is Thursday, February 16, 2012 at each of the three primary schools. If you have not already done so, please make sure that you contact the school where your child will be going to next year to receive a District #34 registration packet. If you do not know which school your child will be going to, you can call the District #34 Administration Office to find out.

Henking School 1-847-998-5035  
Lyon School 1-847-998-5045  
Westbrook 1-847-998-5055  
District #34 Main Office 1-847-998-5000

Sincerely,

*Jennifer Quintas*

Jennifer Quintas  
Multi-Site School Age Program Director  
Wesley Child Care Center