

# Middle and Intermediate School Cell Phone Use Agreement Form

It is the intention of the Board of Education to provide a safe and secure learning environment for the students in its schools and to structure the possession of cell phones so that student welfare and safety and the educational environment are not adversely affected. Therefore, every classroom in the district maintains a telephone that students are able to access with teacher permission.

## Electronic Signaling Devices

Students may not use or possess electronic paging devices or two way radios on school property at any time.

## Cell Phones

The possession and use of cell phones at the middle and intermediate school level are to be used in emergency situations and not merely for convenience. As such, they are subject to the following rules:

1. A parent must *register* his/her child's cell phone with the school by completing and signing the "Cell Phone Use Agreement" form.
2. This form will be kept on file at the school for the current school year. It will need to be renewed at the start of each school year.
3. The cell phone is not for use during the school day and must be kept in the student's locker from the start of the school day until 3:00 p.m. During this time, the cell phone must be turned OFF (no tone or vibrating features should be on). The only exception to this is if the device is being used with the permission of the teacher in accordance to established wireless device procedures. It is important to remember that a student's school day starts the moment the child enters the building. Cameras, text-messaging, and other add-on devices for cell phones are not to be used during the school day. However, students may use their electronic devices during the before and after school periods if they have the permission of the supervising teacher and signed their school's wireless device agreement.

Please know that there are consequences for violations of the guidelines that are outlined below. It is important for you and your child to understand the rules related to cell phones as well as the consequences. If at any time you have questions, please don't hesitate to contact the building principal.

## Consequences

**First Offense:** The phone will be confiscated and will be returned to the student at the end of the school day with a verbal warning. A call also will be placed to the child's parent(s) and the offense will be logged.

**Second Offense:** The phone will be confiscated and will be returned only to a parent. It will be the parent's responsibility to establish a time to meet with the appropriate administrator to collect the phone. The first availability to pick up the phone will be at the end of the school day. The student will be issued an administrative detention for violating the policy a second time.

**Third Offense:** The phone will be confiscated and will be returned only to a parent. It will be the parent's responsibility to establish a time to meet with the appropriate administrator to collect the phone. The first availability to pick up the phone will be at the end of the school day. The student will be issued two administrative detentions for violating the policy a third time. Additionally, the student will be required to check the phone into the office for a week. The phone will remain in the office during the school day during that week.

Fourth Offense: The phone will be confiscated and will be returned only to a parent. It will be the parent's responsibility to establish a time to meet with the appropriate administrator to collect the phone. The first availability to pick up the phone will be at the end of the school day. The student will be issued two administrative detentions for violating the policy a fourth time. Additionally, the student will no longer be allowed to bring the phone to school for the remainder of the year.

If you elect to provide your child with a cell phone, you must complete the Cell Phone Use Agreement Form and return it to school. By completing the Agreement Form you are indicating that you have read and understand the above guidelines regarding the use of cell phones at school.

# Middle and Intermediate School Cell Phone Use Agreement Form

ALL SPACES NEED TO BE COMPLETED ON THIS FORM

Student Name \_\_\_\_\_ Team \_\_\_\_\_

Home Phone \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Day Time Phone \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Day Time Phone \_\_\_\_\_

Cell Phone Make/Model \_\_\_\_\_

Cell Phone S/N (usually located under cell phone battery) \_\_\_\_\_

Cell Phone Number \_\_\_\_\_

**Signing below indicates that you have read the School District Guidelines regarding Cell Phone use at the middle school and agree to abide by the conditions of this policy.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Guardian's Signature

\_\_\_\_\_  
Date